REQUEST FOR AN EXPEDITED HEARING

TO:　　　　Director, Special Education Unit
　　　　　　　Arkansas Department of Education

FROM:　　　Public Agency Representative or Attorney Representing the Public Agency

DATE:

SUBJECT:　Request for An Expedited Hearing Regarding a Disciplinary Action

Because the _____
　　　　　　　　　　　　　　　　(Public Agency)
believes that maintaining _____ in the current placement
　　　　　　　　　　　　　　　(Name of Child)
(**placement prior to removal** to an interim alternative education setting) following a

disciplinary action or during the pendency of the due process hearing proceedings is substantially

likely to result in the injury of the child or others, an Expedited Hearing is requested.

_____Date: _____

(Signature of Public Agency Official or Representative of the Public Agency)

Do you wish to participate in a mediation conference?　☐ Yes　　☐ No

Superintendent: _____　**Phone:** _____　**Fax:** _____

Address: _____

Special Education Supervisor: _____

Address: _____

*Legal or Other Representative: _____

Address: _____ **City:** _____ **State:** **Zip:** _____

Phone: _____　**Fax:** _____

* ATTACH AUTHORIZATION FOR REPRESENTATIVE

NOTICE OF REQUEST FOR AN EXPEDITED HEARING

This form is a sample, but the information included must be in the request by the public agency or the attorney representing the public agency and must be submitted to: Director, Special Education, 1401 W. Capitol, Suite 450, Little Rock, Arkansas, 72201.

_____
(Name of Child and Date of Birth)

_____
(Name of Parent)   (Home Phone)   (Work Phone)

_____
(Address of the Residence of the Child)

_____
(Address of the Parent if Different from Child's Address)

_____
[Name of Public Agency (School District) Child Attends]

A description of the nature of the problem of the child relating to the proposed initiation or change, including facts relating to the problem:

A proposed resolution of the problem to the extent known and available to the parents at the time:

ATTACH EXTRA PAGES IF NECESSARY