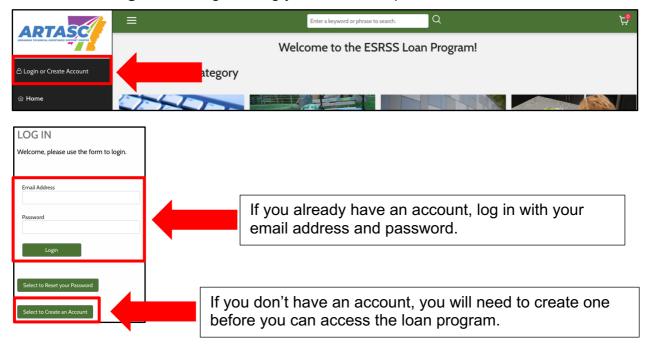


To access the DESE Office of Special Education **AT4ALL Loan Program**, visit the website <a href="https://artasc-at4all.org">https://artasc-at4all.org</a>.

- **New users:** Select "Create Account" and follow the prompts to register.
- Returning users: Log in using your email and password.



After creating your account, a confirmation message will appear on your screen. Check your email inbox for an activation message and follow the instructions to complete your account activation. Once activated, return to <a href="https://artasc-at4all.org">https://artasc-at4all.org</a> and log in.



You will then have access to the AT4ALL Loan Program, where you can browse and request items from our loan inventory. From the menu on the left side of the screen, select **Item List** to begin browsing available equipment.

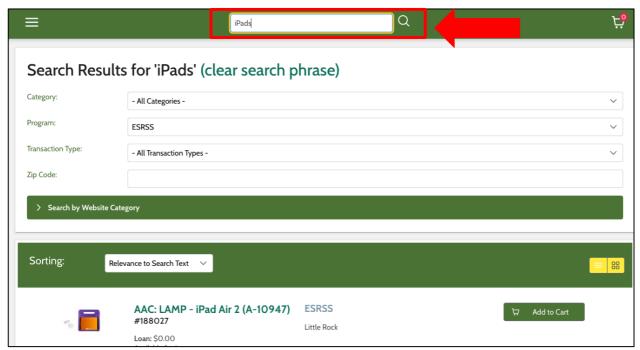




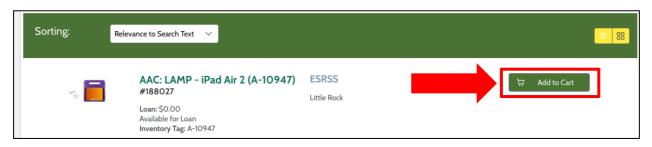
In Search Results, click on the **All Programs** dropdown to view the available programs and select the correct program (e.g., ESRSS).



By default, the Program Inventory is sorted alphabetically (A to Z). To find a specific item, use the search bar at the top of the page.



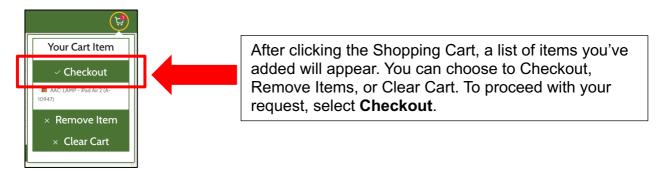
Once you find the item you want, click the Add to Cart icon place it in your cart.



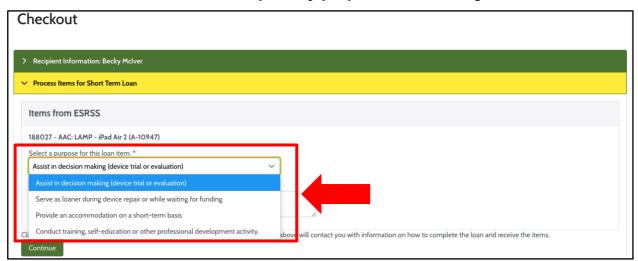


When ready to checkout, click the **shopping cart** icon at the top of the page.

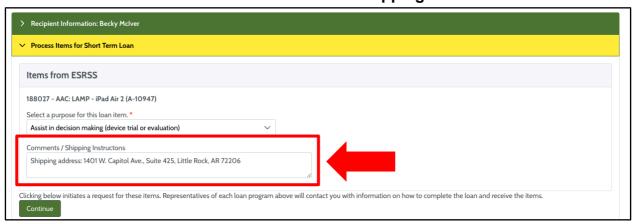




On the checkout screen, select the **primary purpose** for borrowing the item.

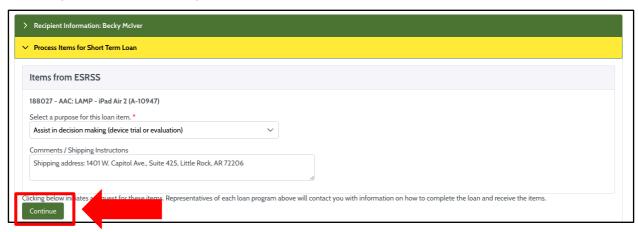


You will also be asked to include comments and shipping instructions.

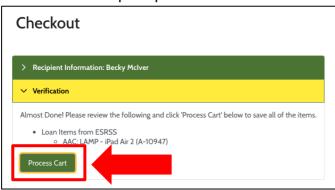




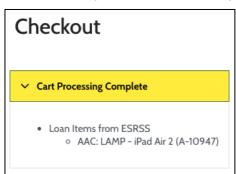
To complete the checkout process, click Continue.



You will then be prompted to Process Cart.



This will complete the checkout process.



A representative from the AT4ALL Loan Program will contact you within 24 to 72 hours. If you do not hear from us, please contact Ellie Gaut at <a href="mailto:ellie.gaut@ade.arkansas.gov">ellie.gaut@ade.arkansas.gov</a>.