



Local Percentage Guide

How to pull reports
for MOE Test #2 on the Final AFR Maintenance of Effort Data form.

2024-2025

Division of Elementary and Secondary Education

Updated 06-06-2024



Reports to Calculate Local Percentage for MOE Test # 2

- Pull the following eFinance revenue reports to figure a percentage for “**Local funds only**” from the total amount of State and Local funds (minus Activity funds).
- The same report will be pulled twice; once for Local revenue and once for State revenue.
- Follow the screen shots exactly.
- Business Managers will need the screen shots.



Pulling the Local Revenue Report

Pull a *Summary Revenue Status Report* (Board Format) for local revenue account numbers. See screen shots below.

Dashboards

Fund Accounting

Purchasing

Human Resources

Budget Preparation

Personnel Budgeting

e-Forms & Tools

My Dashboard

Reports

No Reports



Menu

Quick Search

Fund Accounting

Entry & Processing

Periodic Routines

Reports

Reference Tables

Custom

Accounts Payable Reports

Cash Requirements

Cash Requirements in Check Format

Check Register

Check Register w/System Voids

Use Tax Report

Vendor Payment History

Year to Date Discounts

Audit Trails

Expenditure Audit Trail

Expenditure Transaction Analysis

General Ledger Audit Trail

GL Transaction Analysis

Project Audit Trail

Project Transaction Analysis

Revenue Audit Trail

Revenue Transaction Analysis

Balance Sheets

Print Balance Sheets by Fund

Print Combining Balance Sheet

Print Consolidated Balance Sheet

Budget Control Reports

Budget Allocations

Budget Control Status

Budgets Exceeded

Daily Transaction Listings

Journal Entry Report

Expenditure Comparison Reports

Detail Exp Comparison Report

Expenditure Comparison Report

Summary Exp Comparison Report

Expenditure Status Reports

Detail Expenditure Status Report

Expenditure Status Report

GASB Detail Expenditure Status Report

GASB Expenditure Status Report

GASB Summary Expenditure Status Report

Summary Exp Status Report

Financial Statements

Cash Receipts

Encumbrance Activity Reports

Encumbrance Status Reports

Enterprise Fund Income Statement

Prior And Current Yr Cash Report

Receivable Status Reports

Trial Balance

Project Status Reports

Project Status Detail Report

Project Status Report

Project Summary Report

Revenue Comparison Reports

Detail Revenue Comparison Report

Revenue Comparison Report

Summary Rev Comparison Report

Revenue Status Reports

Detail Revenue Status Report

GASB Revenue Status Report

Revenue Status Report

Summary Revenue Status Report





Screen Shot for the Local Revenue Report

Report Information

 This report will print a summary of the revenue status by fund.

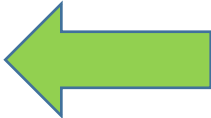
Report Format

Format Type * B - Board Format



Report Criteria

Fund [23458]*
FUNCTION
LOCATION
PROGRAM
SUBJECT
BUDGET UNIT
Account 10000:19999



[23458]* Fund: brackets



10000:19999

[Advanced Search](#)

Additional Criteria

Year * 2024
Period * 13





Local Revenue Report



ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
DATE: 06/06/2024
TIME: 13:34:38

SUMMARY REVENUE STATUS REPORT (BOARD FORMAT)

PAGE NUMBER: 1
REVSTA11

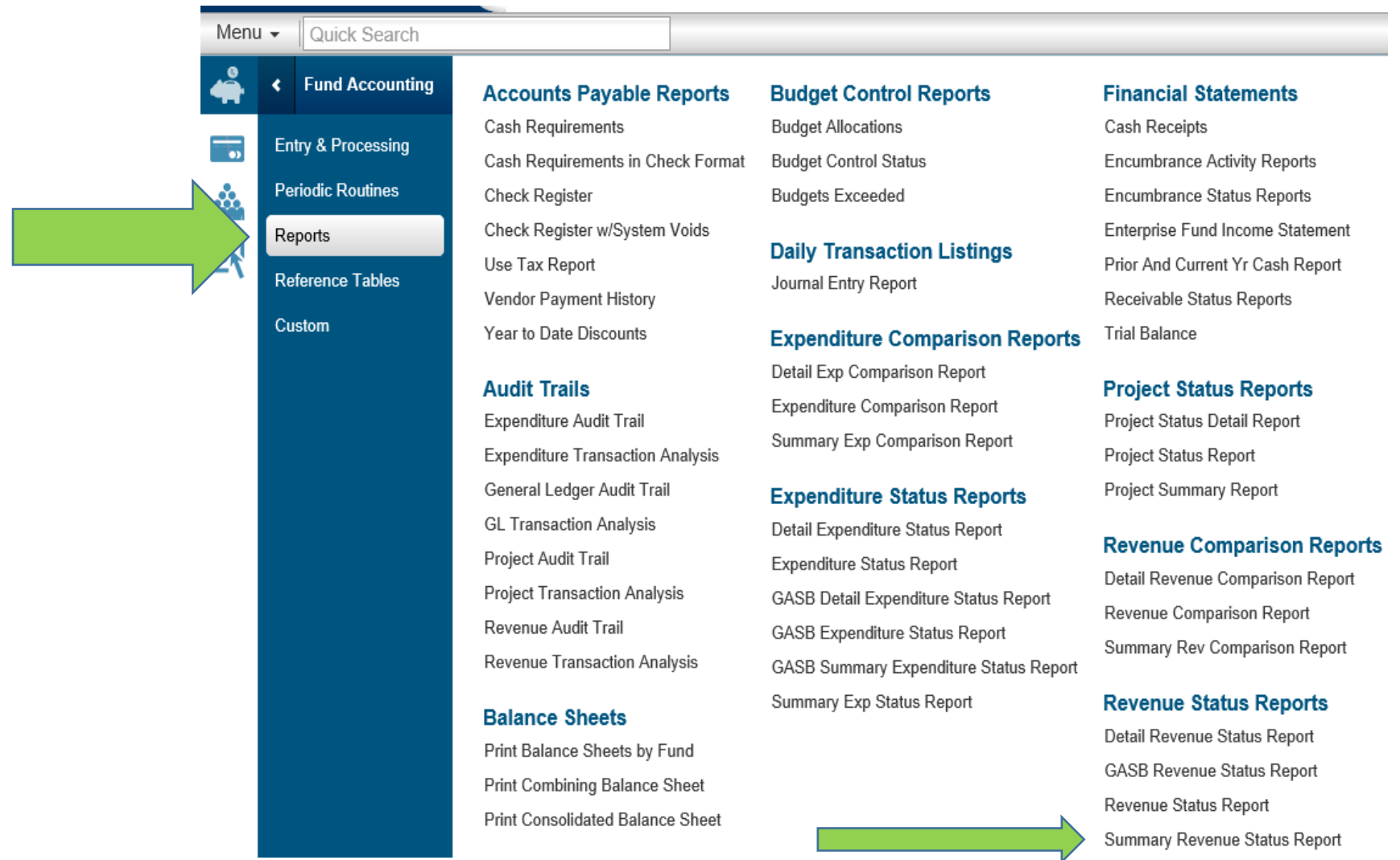
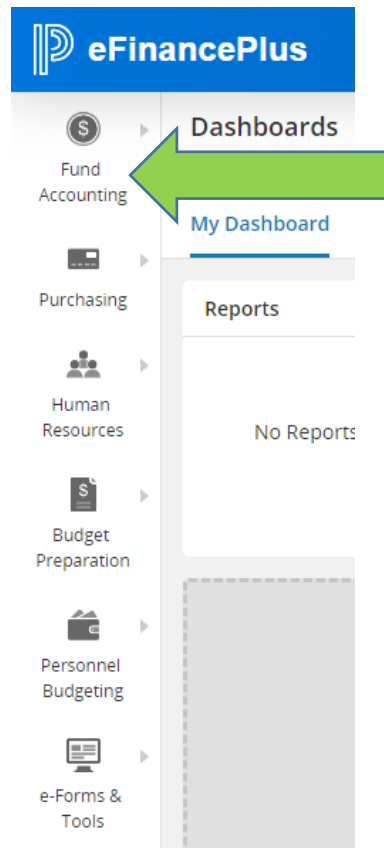
SELECTION CRITERIA: orgn.fund like '[23458]%' and revldgr.account between '10000' and '19999'
ACCOUNTING PERIOD: 13/24

ACCOUNT	TITLE	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
11110	CURRENT PROP TAX: JUL-DEC	11,397,161.00	.00	.00	11,887,464.62	-490,303.62	104.30
11115	PROP TAX RELIEF JUL-DEC	100,178.00	.00	.00	22,170.71	78,007.29	22.13
11120	CURRENT PROP TAX: JAN-JUN	5,363,370.00	.00	.00	5,756,849.84	-393,479.84	107.34
11125	PROP TAX RELIEF JAN-JUN	2,404,269.00	.00	.00	2,588,780.48	-184,511.48	107.67
11140	PROPERTY TAX-DELINQUENT	500,000.00	.00	.00	1,174,476.93	-674,476.93	234.90
11150	EXCESS COMMISSION	400,000.00	.00	.00	626,144.80	-226,144.80	156.54
11160	LAND REDEMP-IN STATE SALE	50,000.00	.00	.00	87,371.31	-37,371.31	174.74
12800	REV IN LIEU OF TAXES	50,000.00	.00	.00	42,576.05	7,423.95	85.15
13120	SUMMER SCHOOL	.00	.00	.00	.00	.00	.00
13160	PRE-K TUITION	50,000.00	.00	.00	37,735.24	12,264.76	75.47
13190	OTHER PROGRAMS	.00	.00	.00	.00	.00	.00
13210	REGULAR DAY SCHOOL	52,050.00	.00	.00	39,037.50	13,012.50	75.00
13360	PRE-K TUITION	.00	.00	.00	.00	.00	.00
14190	OTHER PROGRAMS	.00	.00	.00	.00	.00	.00
14210	TRANS FEE/REG DAY SCHOOL	20,000.00	.00	.00	25,089.62	-5,089.62	125.45
14900	TRANS FEES-OTHER SOURCES	.00	.00	.00	.00	.00	.00
15100	INTEREST ON INVESTMENTS	222,000.00	.00	.00	647,252.57	-425,252.57	291.56
16110	SCHOOL LUNCH DAILY SALES	350,000.00	.00	.00	414,649.43	-64,649.43	118.47
16215	A LA CARTE INCOME	100,000.00	.00	.00	96,360.75	3,639.25	96.36
16220	ADULT DAILY SALES	25,000.00	.00	.00	27,131.72	-2,131.72	108.53
16300	SPECIAL FUNCTIONS	50,000.00	.00	.00	129,669.27	-79,669.27	259.34
16900	OTHER REVENUE	5,000.00	.00	.00	966.50	4,033.50	19.33
19120	OTHER RENT-LAND OWNED LEA	5,000.00	.00	.00	.00	5,000.00	.00
19200	PRIVATE CONTRIBUTIONS	15,000.00	.00	.00	38,531.73	-23,531.73	256.88
19510	OTHER LEA WITHIN STATE	.00	.00	.00	5,000.00	-5,000.00	.00
19800	REFUNDS OF PRIOR YR EXPEN	.00	.00	.00	76,752.32	-76,752.32	.00
19900	MISC REV FR LOCAL SOURCES	5,000.00	.00	.00	1,183.14	3,816.86	23.66
TOTAL REPORT		21,164,028.00	.00	.00	23,725,194.53	-2,561,166.53	112.10



Pulling the State Revenue Report

Pull a *Summary Revenue Status Report* (Board Format) for local revenue account numbers. See screen shots below.





Screen Shot for the **State** Revenue Report

Pull the *Summary Revenue Status Report* (Board Format) for State revenue account numbers. See Screen shots for account numbers.

Report Information

 This report will print a summary of the revenue status by fund.

Report Format

Format Type * B - Board Format

Report Criteria

Fund	
FUNCTION	
LOCATION	
PROGRAM	
SUBJECT	
BUDGET UNIT	
Account	20000:32999

Additional Criteria

Year * 2024
Period * 13





State Revenue Report



ARKANSAS PUBLIC SCHOOL COMPUTER NETWORK
DATE: 06/06/2024
TIME: 13:39:30

SUMMARY REVENUE STATUS REPORT (BOARD FORMAT)

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: revledgr.account between '20000' and '32999'
ACCOUNTING PERIOD: 13/24

ACCOUNT	TITLE	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD/ BUD
21100	CNTY GENERAL APPORTIONMNT	.00	.00	.00	.00	.00	.00
21200	SEVERANCE TAX	.00	.00	.00	2,708.41	-2,708.41	.00
31101	FOUNDATION AID	14,584,181.00	.00	.00	13,368,433.00	1,215,748.00	91.66
31103	98% COLLECTION GUARANTEE	.00	.00	.00	.00	.00	.00
31450	STUDENT GROWTH FUNDING	.00	.00	.00	.00	.00	.00
31460	DECLINING ENROLLMENT	.00	.00	.00	.00	.00	.00
32205	LEARNS TCH MIN SAL/RAISE	764,851.00	.00	.00	764,851.00	.00	100.00
32220	NBCT SUPPLEMENTAL SALARY	30,662.50	.00	.00	21,463.75	9,198.75	70.00
32221	COMP SCIENCE INITIATIVE	.00	.00	.00	5,519.25	-5,519.25	.00
32225	EAST GRANT	.00	.00	.00	.00	.00	.00
32232	SCH RECOGNITION GRANT	.00	.00	.00	67,350.00	-67,350.00	.00
32244	EAST GRANT	.00	.00	.00	.00	.00	.00
32250	PATHWISE MENTOR PROGRAM	.00	.00	.00	.00	.00	.00
32252	AR LEADERSHIP ACADEMY	.00	.00	.00	.00	.00	.00
32256	PROFESSIONAL DEV	149,225.00	.00	.00	149,225.00	.00	100.00
32260	AR GAME & FISH COMMISSION	.00	.00	.00	.00	.00	.00
32290	OTHER STATE GRANTS	.00	.00	.00	.00	.00	.00
32310	LEA SPEC ED SUPV	20,000.00	.00	.00	17,919.01	2,080.99	89.60
32314	EX SCHOOL YEAR	.00	.00	.00	.00	.00	.00
32330	NON-DISABLED RESID TREAT	100,000.00	.00	.00	68,160.00	31,840.00	68.16
32340	DISABLED RESID. TREATMENT	35,000.00	.00	.00	12,540.00	22,460.00	35.83
32350	EARLY CHILDHOOD SPED	162,173.24	.00	.00	146,057.41	16,115.83	90.06
32352	EARLY INTRVNTN DAY TRTMNT	57,583.39	.00	.00	46,130.28	11,453.11	80.11
32355	CATASTROPHIC LOSS	100,000.00	.00	.00	.00	100,000.00	.00
32361	ADV PLACEMENT GRANT	.00	.00	.00	6,600.00	-6,600.00	.00
32370	ALTERNATIVE LEARNING	96,672.00	.00	.00	77,338.00	19,334.00	80.00
32371	FUNDING FOR LEP STUDENTS	60,000.00	.00	.00	64,782.00	-4,782.00	107.97
32381	ENHANCED STUDENT ACHVMNT	1,035,650.00	.00	.00	941,500.00	94,150.00	90.91
32415	VOC AREA FUNDING	.00	.00	.00	.00	.00	.00
32480	VOC NEW PGM START-UP	40,188.85	.00	.00	38,787.43	1,401.42	96.51
32520	MATCHING (STATE)	14,000.00	.00	.00	13,486.99	513.01	96.34
32530	STATE-FUNDED COPAY REDUCE	.00	.00	.00	25,534.70	-25,534.70	.00
32710	AR BETTER CHANCE(ABC)GRNT	202,800.00	.00	.00	202,800.00	.00	100.00
32907	STATE SCHOOL SAFETY GRANT	162,955.74	.00	.00	133,284.52	29,671.22	81.79
32915	DEBT SERVICE SUPPLEMENT	.00	.00	.00	.00	.00	.00
32931	BROADBAND MATCHING GRANT	.00	.00	.00	.00	.00	.00
32940	BLOOMBOARD TRAININGS	.00	.00	.00	.00	.00	.00
32941	COMPUTER SCIENCE GRANT	.00	.00	.00	.00	.00	.00
TOTAL REPORT		17,615,942.72	.00	.00	16,174,470.75	1,441,471.97	91.82



YTD Revenue Total

Locate the YTD Revenue column in both reports. Add the two totals together to get a total revenue amount.

Local Revenue	23,725,194.53
State Revenue	16,174,470.75
Total	39,899,665.28



Finding the Local Percentage

- Divide the **Local** revenue YTD total by the **Total** revenue amount from both revenue reports.
- Set the calculator decimal for 4 places.
- This should give you a percentage with 4 places past the decimal point.
- **DO NOT ROUND**

$$23,725,194.53 / 39,899,665.28 = 59.4621\%$$

Use the
Percentage key



MOE Test #2 Local Percentage

- Enter the Local Percentage (example) into MOE Test #2 of the 2023-24 AFR Data form in MYSPEd.
- Users must enter all 4 numerals past the decimal point for the form to calculate correctly. **Do Not Round.**
- When the Local Percentage is entered, the remainder of the MOE Tests will prepopulate and calculate.

TEST #2

Note: After calculating the Local only Percentage, enter the percentage in the box below(99.9999%). For information on calculating the Local Percentage please refer to the October 1 Amendment Power Point.

<http://www.arkansased.gov/divisions/learning-services/special-education/funding-finance/finance-training-material>

2022-23 Local Percentage (%): 33.3768

2023-24 Local Percentage (%):

00.0000

*(99.9999) DO NOT ROUND

