



Instructions for pulling a:

COGNOS BUDGET REPORT

COGNOS AFR REPORT

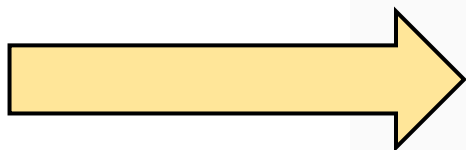
COGNOS BUDGET-EXPENDITURE COMPARISON REPORT

Division of Elementary and Secondary Education


Updated 7/5/24



Check with your district to see about getting the eFinancePLUS sign on in order to pull the COGNOS reports. If you do not have one, then check with your bookkeeper about pulling the reports for you.



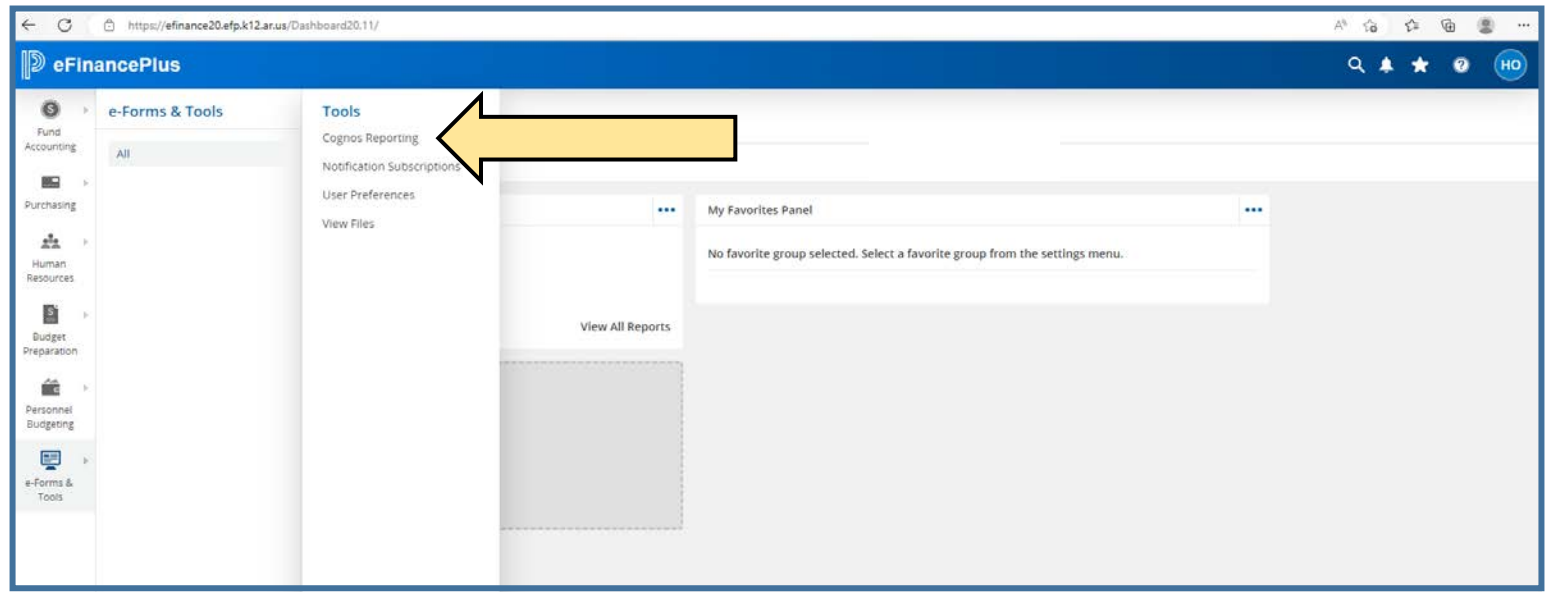
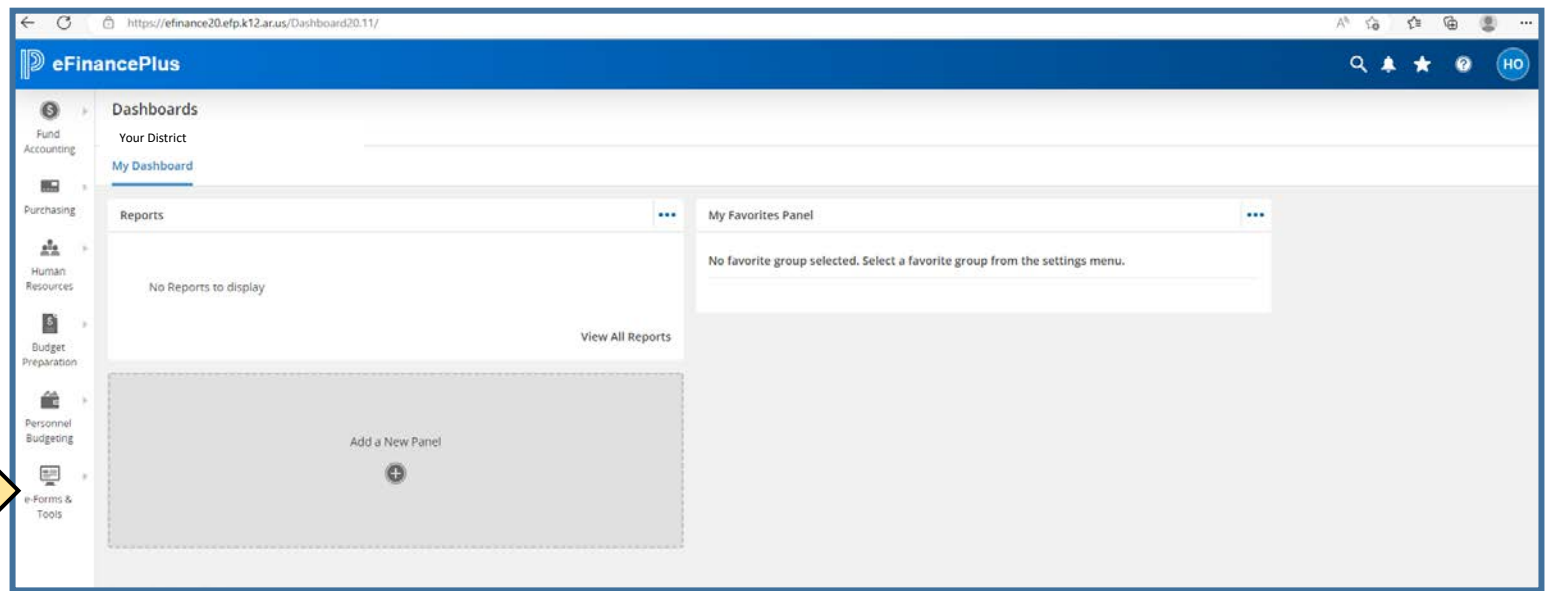
Welcome to

 **eFinancePlus**

User ID

Password

Sign In





The logo for eFinancePlus+ is displayed in the top left corner of the window. It consists of the text "eFinancePlus+" in a stylized font, with a blue and yellow swoosh graphic to its right.

Your District Name

The Windows Security icon is a shield with a checkmark inside, located in the top left corner of the dialog box.

Windows Security

A small 'X' icon in the top right corner of the dialog box, used to close the window.

Sign in to access this site

Authorization required by <https://adecognos.arkansas.gov>

User name

Password

Domain: ADE

OK

Cancel

You will need your login information for COGNOS.



You will need your login information for COGNOS.

Sign in
<https://adecognos.arkansas.gov>

Username

Password

Sign in Cancel

OR

eFinancePlus+ Your District Name

Windows Security

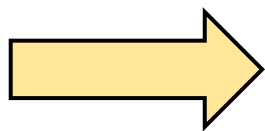
Sign in to access this site
Authorization required by <https://adecognos.arkansas.gov>

User name



Password


Domain: ADE

OK Cancel



Click on the 3 bars to open the side panel menu.

 IBM Cognos Analytics - eFinancePLUS  Search content




IBM Cognos Analytics for eFinance Reporting

Hello. Welcome to Cognos Analytics with Watson.

Cognos Analytics with Watson empowers users with AI-driven self-service analytics. See how automated data preparation, data discovery and visualizations can drive more confident decisions.


[Watch video](#)

^ Quick launch




Upload data

Upload or drag and drop spreadsheets, csv files, and other data sources.



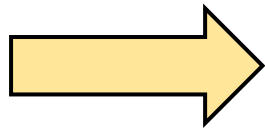
Prepare data

Use data modules to clean and connect data from multiple resources.

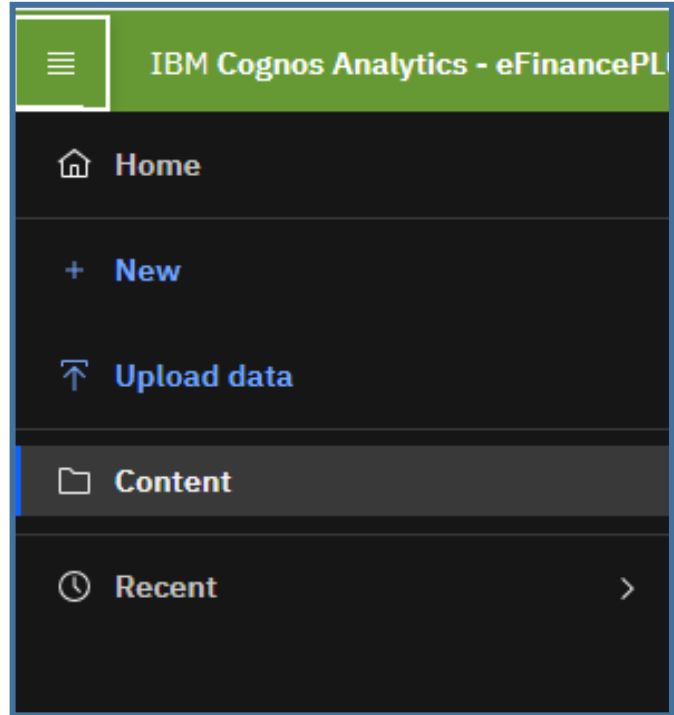


Report




Create and distribute customizable reports for personalized consumption.



Click on the box that says, "Content"



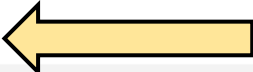


 IBM Cognos Analytics - eFinancePLUS |  Content 




Content

My content




Team content



Select the tab that says, "Team Content"

<input type="checkbox"/>	Name
<input type="checkbox"/>	<div> ADE Data Warehouse Educational Performance Management System - This contains reporting specific to warehouse data</div>
<input type="checkbox"/>	<div> Financial Management System</div>
<input type="checkbox"/>	<div> Packages</div>






 IBM Cognos Analytics - eFinancePLUS |  Content 

Content

My content

Team content

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<input type="checkbox"/>	<div> Financial Management System</div>
<input type="checkbox"/>	<div> Packages</div>





IBM Cognos Analytics - eFinancePLUS | Content

Financial Management System

My content




Team content


[Team content](#) / Financial Management System

<input type="checkbox"/>	Name
<input type="checkbox"/>	_Shared Data File Reports
<input type="checkbox"/>	District Repository
<input type="checkbox"/>	District Shared
<input type="checkbox"/>	Fixed Assets Information
<input type="checkbox"/>	Fund Accounting Manager
<input type="checkbox"/>	Payroll
<input type="checkbox"/>	Personnel
<input type="checkbox"/>	Personnel Budgeting













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 Fund Accounting Manager

My content


Team content


[Team content](#) / [Financial Management System](#) / Fund Accounting Manager


<input type="checkbox"/>	Name
<input type="checkbox"/>	 1. A. Reports for School District Website Requirements
<input type="checkbox"/>	 1. Salary-Benefit EXP for District WebPage
<input type="checkbox"/>	 2. Federal Program Reports for Budgets and Budget Adjustments
<input type="checkbox"/>	 Accounts Payable
<input type="checkbox"/>	 ADE Grants
<input type="checkbox"/>	 ADE Special Education Department-Report Author Sp Ed Dept
<input type="checkbox"/>	 Annual Financial Reports - Expenditures
<input type="checkbox"/>	 Athletic Exp Reports





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Content 


 ADE Special Education Department-Re

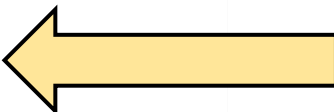
My content

Team content

[Team content](#) / [Financial Management System](#) / [Fund Accounting Manager](#) / A

☐ Name

☐  Special Education Budget and AFR





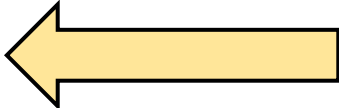
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ADE Special Education Department-Report Author Sp Ed Dept

My content | **Team content**

[Team content](#) / [Financial Management System](#) / [Fund Accounting Manager](#) / ADE Special Education Department-Report Author

<input type="checkbox"/>	Name
<input type="checkbox"/>	Special Education Budget and AFR

A large yellow arrow with a black outline, pointing from the right towards the folder icon of the "Special Education Budget and AFR" entry in the table.



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Special Education Budget and AFR

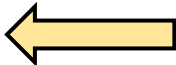
My content

Team content

Team content / Financial Management System / Fund Accounting Manager / ADE Special Education Department-Report Author Sp Ed Dept

<input type="checkbox"/>	Name	
<input type="checkbox"/>	Special Reports Special Reports analyzing Budget and expenditure data	
<input type="checkbox"/>	SPED - Annual Financial Reports (AFR) This folder contain all the reports that refer to the AFR for Special Education Funds.	
<input type="checkbox"/>	SPED - Budget Reports This folder contain all the reports that refer to the Budget Reports for Special Education Funds.	

The next couple of steps will lead you to the Budget-Expenditure Report.





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Special Reports

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<input type="checkbox"/>	Name
<input type="checkbox"/>	Excess Cost Report
<input type="checkbox"/>	LEAs OT, PT, Speech and Medicaid Match
<input type="checkbox"/>	SPED AFR Totals
<input type="checkbox"/>	SPED Budget and Expenditures Comparison Report
<input type="checkbox"/>	SPED Budget and Expenditures Comparison Report II
<input type="checkbox"/>	SPED Budget Totals





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SPED Budget and Ex ... Report II

HTML

Budget & Expenditures Comparison

ENTER:

Fiscal Year

Report

Period

Fiscal Year

ReportType

Period

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SPED Budget and Ex ... Report II

Search content

PDF

1 of 2

Automatic Zoom

Special Education Budget and Expenditure Comparison Report

TitleVIB

Fiscal Year: 2024

Year-to-Date

Function	Account Code	Budgeted Amount	Fiscal Year Expense Amount	Remaining Amount	* Percentage Remaining
1220 - RESOURCE ROOM	01. Employee Salaries - Certified(61110)	\$137,556.44	\$137,556.44	\$0.00	0%
	02. Employee Salaries - Classified(61120)	\$29,624.43	\$29,624.43	\$0.00	0%
	03. Employee Benefit(62000)	\$43,146.15	\$43,146.14	\$0.01	0%
	06. Other Services(65000)	\$9.35	\$9.35	\$0.00	0%
	07. Material & Supplies(66000)	\$4,266.79	\$4,266.79	\$0.00	0%
1220 - RESOURCE ROOM - Summary		\$214,603.16	\$214,603.15	\$0.01	0%

You select for each of these then hit “Finish”

When printing this report please select this button and choose “PDF” so the whole report will print.



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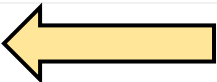
Special Education Budget and AFR

My content | **Team content**

Team content / Financial Management System / Fund Accounting Manager / ADE Special Education Department-Report Author Sp Ed Dept

<input type="checkbox"/>	Name
<input type="checkbox"/>	Special Reports Special Reports analyzing Budget and expenditure data
<input type="checkbox"/>	SPED - Annual Financial Reports (AFR) This folder contain all the reports that refer to the AFR for Special Education Funds.
<input type="checkbox"/>	SPED - Budget Reports This folder contain all the reports that refer to the Budget Reports for Special Education Funds.

This will lead you to the Annual financial Report (AFR).



This report gives you the exact amount spent to date.

When running this report for State/Local it compares actual expenditures from previous year to current year and gives the MOE Status.



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Special Education Budget and AFR

My content | **Team content**

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<input type="checkbox"/>	Name
<input type="checkbox"/>	Special Reports Special Reports analyzing Budget and expenditure data
<input type="checkbox"/>	SPED - Annual Financial Reports (AFR) This folder contain all the reports that refer to the AFR for Special Education Funds.
<input type="checkbox"/>	SPED - Budget Reports This folder contain all the reports that refer to the Budget Reports for Special Education Funds.

This will lead you to the Budget Reports.

This report reflects the most current amount budgeted.

When running this report for State/Local it compares actual expenditures from previous year to current year budgeted amount and gives the MOE Status.



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Content

SPED - Budget Reports

My content

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<input type="checkbox"/>	Name
<input type="checkbox"/>	 SPED - LEA Supervisor/ESY/Catastrophic Budget_New
<input type="checkbox"/>	 SPED - Medicaid Budget
<input type="checkbox"/>	 SPED - Medicaid for PreSchool Budget
<input type="checkbox"/>	 SPED - Performance Grant Budget
<input type="checkbox"/>	 SPED - School Based Mental Health Budget
<input type="checkbox"/>	 SPED - State and Local Budget-NEW
<input type="checkbox"/>	 SPED - State and Local MOE Setaside Budget
<input type="checkbox"/>	 SPED - State Improvement Grant Budget



This is the SPED – State and Local Budget – New report.
When running this report for State/Local it shows actual expenditures from previous year to current year budgeted amount and gives the MOE Status.



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SPED - Budget Reports

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<input type="checkbox"/>	Name
<input type="checkbox"/>	Archives
<input type="checkbox"/>	SPED - TITLE VI - B Federal Expenditures from the Title VI - B grant
<input type="checkbox"/>	SPED - Area Services Grants Budget
<input type="checkbox"/>	SPED - ARMAC Budget
<input type="checkbox"/>	SPED - ARP IDEA 611 Funds Budget
<input type="checkbox"/>	SPED - ARP IDEA 619 Funds Budget



This folder will lead you to all reports related to Title VI-B. This includes Title VI-B, PSPS, and CCEIS. There will be a Title VI-B folder under budget reports and a Title VI-B folder under AFR reports.



These CCEIS/CEIS & PSPS AFR reports are part of Title VI-B (IDEA). They reflect the assigned function and program codes.

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Content

SPED - TITLE VI - B

My content

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<input type="checkbox"/>	Name
<input type="checkbox"/>	Excess Cost
<input type="checkbox"/>	IDEA - ARRA
<input type="checkbox"/>	 SPED - CEIS Annual Financial
<input type="checkbox"/>	 SPED - Private School Proportionate Share Annual Financial
<input type="checkbox"/>	 SPED - Title VI-B Annual Financial

These CCEIS/CEIS & PSPS Budget reports are part of Title VI-B (IDEA). They reflect the assigned function and program codes.

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Content

SPED - TITLE VI - B

My content

Team content

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<input type="checkbox"/>	Name
<input type="checkbox"/>	IDEA - ARRA
<input type="checkbox"/>	 SPED - CEIS Budget
<input type="checkbox"/>	 SPED - Private School Proportionate Share Budget
<input type="checkbox"/>	 SPED - Title VI-B Budget