



*How to pull a  
COGNOS BUDGET/AFR REPORT*

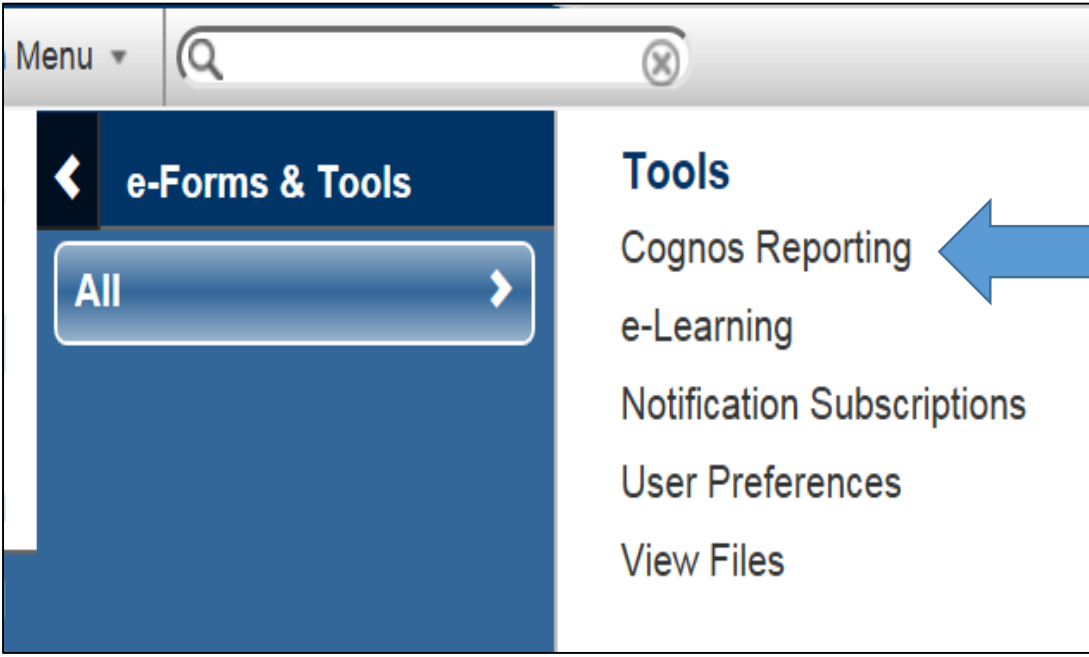
2020-21

Division of Elementary and Secondary Education

Updated 9-8-20



# COGNOS BUDGET REPORT





# EFP

The screenshot shows a Windows File Explorer window titled "Public Folders". The "Public Folders" tab is active, and the "My Folders" tab is also visible. The main area displays a list of folders in a table format. A blue arrow points to the "EFP" folder.

<input type="checkbox"/>	Name	Modified	Actions
<input type="checkbox"/>	ADE Data Warehouse	January 29, 2019 3:31:48 PM	More...
<input type="checkbox"/>	eFinancePLUS	June 29, 2018 4:19:36 PM	More...
<input type="checkbox"/>	EFP	August 9, 2017 11:30:56 AM	More...
<input type="checkbox"/>	EPMS District	January 29, 2019 2:44:05 PM	More...
<input type="checkbox"/>	Packages	February 8, 2017 3:33:22 PM	More...
<input type="checkbox"/>	State Employee	May 5, 2016 9:29:44 AM	More...



# Fund Accounting Manager

Public Folders | My Folders

Public Folders > EFP

Entries: 1 - 6

<input type="checkbox"/>	Name	Modified	Actions
<input type="checkbox"/>	District Repository	May 11, 2016 3:12:54 PM	More...
<input type="checkbox"/>	District Shared	March 13, 2017 11:00:24 AM	More...
<input type="checkbox"/>	Fund Accounting Manager	January 29, 2018 12:11:54 PM	More...
<input type="checkbox"/>	Payroll	March 5, 2019 1:32:41 PM	More...
<input type="checkbox"/>	Personnel	March 5, 2019 1:09:50 PM	More...
<input type="checkbox"/>	Share Temporarily Between Districts	February 28, 2019 3:57:21 PM	More...

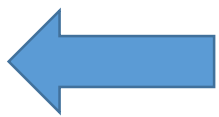


# ADE Special Education Dept. Report Author

Public Folders > EFP > Fund Accounting Manager

Entries: 1 - 15

Name	Modified	Actions
1. A. Reports for School District Website Requirements	November 15, 2017 1:57:05 PM	More...
1. Salary-Benefit EXP for District WebPage	September 16, 2014 4:26:29 PM	More...
2. Federal Program Reports for Budgets and Budget Adjustments	March 28, 2018 4:01:54 PM	More...
ADE Grants	December 13, 2017 2:00:14 PM	More...
ADE Special Education Department-Report Author Sp Ed Dept	October 22, 2013 2:26:37 PM	More...
Annual Financial Reports - Expenditures	June 16, 2014 8:36:13 AM	More...
ARRA	March 2, 2011 3:23:38 PM	More...
Athletic Exp Reports	August 1, 2012 4:37:14 PM	More...
Budget & Exp. Reports	January 18, 2019 3:02:32 PM	More...
Categorical Reports	January 14, 2011 12:21:31 PM	More...
Civil Rights Data Collection Rpts	October 29, 2018 1:44:47 PM	More...
Fiscal District Review Reports	April 27, 2016 8:51:54 AM	More...







# Choose Report Type

Public Folders | My Folders

Public Folders > EFP > Fund Accounting Manager > ADE Special Education Department-Report Author Sp Ed Dept

Entries: 1 - 1

<input type="checkbox"/>	Name	Modified	Actions
<input type="checkbox"/>	 Special Education Budget and AFR	February 12, 2013 10:11:57 AM	 More...



# COGNOS BUDGET REPORT

Public Folders > EFP > Fund Accounting Manager > ADE Special Education Department-Report Author Sp Ed Dept > Special Education Budget and AFR > **SPED - Budget Reports**

Entries: 1 - 15

Name	Modified	Actions
Archives	May 13, 2014 11:23:13 AM	More...
SPED - TITLE VI - B	November 2, 2009 1:37:08 PM	More...
SPED - Area Services Grants Budget	May 17, 2017 2:12:03 PM	More...
SPED - ARMAC Budget	April 28, 2017 1:26:33 PM	More...
SPED - Behavior Support Specialist (BSS) Grants Budget	May 17, 2017 1:53:02 PM	More...
SPED - Early Childhood Federal Budget	December 31, 2015 3:31:01 PM	More...
SPED - Early Childhood Local Budget	December 31, 2015 3:31:14 PM	More...
SPED - Early Childhood State Budget	December 31, 2015 3:31:26 PM	More...
SPED - ESVI Grants Budget	December 17, 2015 4:05:06 PM	More...
SPED - JDC Budget	December 31, 2015 3:31:37 PM	More...
SPED - LEA Supervisor/ESY/Catastrophic Budget_New	May 25, 2016 2:37:16 PM	More...
SPED - Medicaid Budget	April 28, 2017 1:28:03 PM	More...
SPED - Medicaid for PreSchool Budget	April 10, 2015 12:59:56 PM	More...
SPED - Performance Grant Budget	April 10, 2015 1:05:06 PM	More...
SPED - School Based Mental Health Budget	April 10, 2015 1:12:21 PM	More...






**Follow the path** (indicated by an upward arrow pointing to the 'Archives' folder)


**Choose a report** (indicated by a leftward arrow pointing to the 'SPED - ESVI Grants Budget' report)



# Second Page of Reports

Fund Accounting Manager > ADE Special Education Department-Report Author Sp Ed Dept > Special Education Budget and AFR > **SPED - Budget Reports**

Entries:  -  |  |    

Modified 	Actions
--	---------



Blue arrows take the user to page 2 of reports





# Second Page of Reports

Blue arrows to return to page 1 of reports

Public Folders | My Folders

Public Folders > EFP > Fund Accounting Manager > ADE Special Education Department-Report Author Sp Ed Dept > Special Education Budget and AFR > **SPED - Budget Reports**

Entries: 16 - 20

<input type="checkbox"/>	Name	Modified	Actions
<input type="checkbox"/>	SPED - State and Local Budget-NEW	May 17, 2017 2:01:40 PM	More...
<input type="checkbox"/>	SPED - State and Local MOE Setaside Budget	April 10, 2015 1:15:52 PM	More...
<input type="checkbox"/>	SPED - State Improvement Grant Budget	April 10, 2015 1:17:53 PM	More...
<input type="checkbox"/>	SPED - State Improvement Grant Budget (6744)	May 17, 2017 1:56:07 PM	More...
<input type="checkbox"/>	SPED - Transition (ATS) Grant Budget	May 17, 2017 1:47:35 PM	More...

Choose a report



# COGNOS AFR REPORT

COGNOS Suggested Sites ADE Sharep

**PLUS 360 eFinancePLUS**  
a PLUS 360 Application

Main Menu

- Fund Accounting**
- Purchasing**
- Human Resources**
- e-Forms & Tools**

A blue arrow points to the "e-Forms & Tools" menu item.

Menu

**e-Forms & Tools**

- All

**Tools**

- Cognos Reporting
- e-Learning
- Notification Subscriptions
- User Preferences
- View Files

A blue arrow points to "Cognos Reporting".



# AFR Expenditure Report

Public Folders > EFP > Fund Accounting Manager > ADE Special Education Department-Report Author Sp Ed Dept > Special Education Budget and AFR > SPED - Annual Financial Reports (AFR)

Entries: 1 - 15

Name	Modified	Actions
Archives	May 13, 2014 11:22:17 AM	More...
SPED - TITLE VI - B	November 2, 2009 1:37:08 PM	More...
SPED - Area Services Grants Annual Financial	April 8, 2015 1:40:37 PM	More...
SPED - ARMAC Annual Financial	August 22, 2016 2:32:34 PM	More...
SPED - Behavior Support Specialist (BSS) Grant Annual Financial	April 8, 2015 2:54:59 PM	More...
SPED - Early Childhood Federal Annual Financial	April 8, 2015 3:39:39 PM	More...
SPED - Early Childhood Local Annual Financial	April 8, 2015 3:09:56 PM	More...
SPED - Early Childhood State Annual Financial	April 8, 2015 3:31:43 PM	More...
SPED - ESVI Grant Annual Financial	April 8, 2015 3:38:03 PM	More...
SPED - Head Start Annual Financial	April 9, 2015 1:55:57 PM	More...
SPED - JDC Annual Financial	April 9, 2015 2:12:19 PM	More...
SPED - LEA Supervisor/ESY/Catastrophic Annual Financial	May 26, 2016 10:10:55 AM	More...
SPED - Medicaid Annual Financial	August 22, 2016 3:08:12 PM	More...
SPED - Medicaid for PreSchool Annual Financial	April 9, 2015 4:21:24 PM	More...
SPED - Performance Grant Annual Financial	April 10, 2015 7:57:37 AM	More...

**Follow the path** (points to breadcrumb)

**Choose a report** (points to file list)



# Second Page of Reports

A screenshot of a Windows File Explorer window. The address bar shows the path: Public Folders &gt; EFP &gt; Fund Accounting Manager &gt; ADE Special Education Department-Report Author Sp Ed Dept &gt; Special Education Budget and AFR &gt; SPED - Annual Financial Reports (AFR). The window title is "Public Folders" and "My Folders". The main area is empty. The right side of the window shows a toolbar with various icons for file operations. At the bottom right, there is a "Entries: 1 - 15" display and navigation buttons. A large blue arrow points down from the right side of the window towards the navigation buttons.

Blue arrows take the user to page 2 of reports



# Second Page of Reports

IBM Cognos Connection CAMILE WYLLIA (SP ED) Log Off Launch

Public Folders My Folders

Public Folders > EFP > Fund Accounting Manager > ADE Special Education Department-Report Author Sp Ed Dept > Special Education Budget and AFR > SPED - Annual Financial Reports (AFR)

Entries: 16 - 23

Name	Modified	Actions
<input type="checkbox"/> SPED - School Based Mental Health Annual Financial	April 10, 2015 7:59:50 AM	More...
<input type="checkbox"/> SPED - Special Grants Annual Financial	April 10, 2015 8:02:00 AM	More...
<input type="checkbox"/> SPED - State and Local Annual Financial - NEW	June 21, 2017 11:00:03 AM	More...
<input type="checkbox"/> SPED - State and Local MOE Setaside Annual Financial	April 8, 2015 12:59:28 PM	More...
<input type="checkbox"/> SPED - State Improvement Grant Annual Financial	April 8, 2015 12:48:07 PM	More...
<input type="checkbox"/> SPED - State Improvement Grant Annual Financial (6744)	April 17, 2017 11:32:54 AM	More...
<input type="checkbox"/> SPED - State Personnel Development Grant Annual Financial	March 31, 2017 10:29:32 AM	More...
<input type="checkbox"/> SPED - Transition (ATS) Grant Annual Financial	April 8, 2015 1:11:03 PM	More...

Choose a report