

Monitoring and TA Risk Checklist

Name of District/Entity _____
 Date _____

LEA # _____
 Reviewer _____

Consistent with the policies and procedures specified in the *Special Education IDEA Part B Monitoring Procedures*, DESE-SEU will use the following process to determine Monitoring and Technical Assistance Needs for each LEA. Unless otherwise stated, data is reviewed for the last 12 months.

Checklist

VARIABLES	YES	NO
1. Has the district been cited for noncompliance within the last four years in the areas below?		
a. cycle monitoring	10	0
b. due process hearings (with findings)	10	0
c. state complaints (with findings)	10	0
d. special monitoring outside of the cycle	10	0
e. fiscal monitoring	10	0
2. Does the district have unqualified personnel providing special education services to students? (consider teachers, paraprofessionals, and related services providers including educational interpreters)	5	0
3. Did the district have 3 or more complaints and/or due process hearings filed during the last 4 years?	5	0
4. Special Education Determination Review		
a. is the Results Score earned less than 18%?	5	0
b. is the Priority Area IV: Compliance less than 71%?	5	0
5. District has not had an on-site monitoring in 8 or more years (2 four-year cycles)	5	0
6. Has the district had a change in LEA Supervisors within the last two years? (<i>only a or b will earn points</i>)		
a. new LEA and new to district	15	0
b. new LEA	5	0
7. Has the district had per period adjustment or caseload waivers for two consecutive years?	5	0
8. Does the district employ speech-language pathology assistants or aides?	5	0

9. Does the district employ educational interpreters?	5	0
10. Does the district's December 1 child count indicate less than 10% or over 16% students receiving special education services?	5	0
11. Is this an open enrollment Charter school?	15	0
12. Are more than 1% of students in assessed grades and subjects participating in the alternative assessment?	5	0
13. Is there other qualitative or anecdotal information, not previously specified, that supports a need for further review? (All Yes on monitoring self-report; phone calls; etc)	15	0
TOTAL SCORE	/150	

The DESE reserves the right to implement monitoring activities on or off-site based on a variety of risk factors that may not be included on the checklist at any time regardless of the cycle.

A district score of 50 or higher is a high risk.