26-27 Projected 1% Monitoring Timeline

Activity (District-Facing)	Tier Applicability	August	September	October	November	December	January	February	March	April	May
State recieves 1% numbers from the previous school year	N/A	X									
Optional Webinar explaining 1% Monitoring Process	All LEAs		X								
Self-Check Memo sent to all Superintendents and LEA Supervisors with 1% numbers from 25-26. Ask that districts review 25-26 numbers and check alternate portfolio codes in eschool for 26-27 in order to ensure that October Cycle 2 numbers are correct.	All LEAs		X								
Based on Cycle 2 data, 1% Threshold numbers for 26-27 are calculated by DESE and reported for each district in MySped. Districts must review and confirm or submit revised numbers in MySped.	All LEAs			X	X						
Districts who are over the 1% Threshold for 26-27 submit Justification and a Participation Action Plan. Training is a required piece of all plans. DESE places districts into Tiers 1-3 based on needed supports.	All Identified LEAs			X	X	X					
SEA reviews Justification and Participation Action Plans and provides feedback, with possible revisions required.	All Identified LEAs					X	X	X			
Districts upload a selection of tier-scaled IEPs and evaluations to MySped. Files for upload are selected by the Monitoring Team.	Tier 1–3 (# of files requested scaled to Tier)					X	X	X			
SEA conducts document review and requests clarification as needed	Tier 1–3					X	X	X	X		
On-site monitoring conducted for identified districts	Tier 3 Only					X	X	X	X		
SEA completes reviews and issues final written feedback	Tier 1–3								X	X	

*DESE will periodically review alternate assessment numbers throughout the school year. DESE will require districts to complete the justification and monitoring process if alternate assessment numbers change significantly during the school year, even if not previously identified as over the 1% threshold.

*Dates are tentative and may be adjusted based on data availability.