



Instructions for pulling a:

COGNOS BUDGET REPORT

COGNOS AFR REPORT

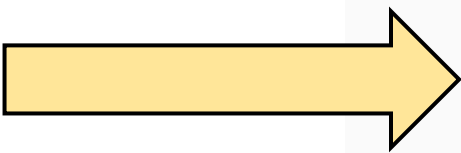
COGNOS BUDGET-EXPENDITURE COMPARISON REPORT

Division of Elementary and Secondary Education


Updated 7/5/24



Check with your district to see about getting the eFinancePLUS sign on in order to pull the COGNOS reports. If you do not have one, then check with your bookkeeper about pulling the reports for you.



Welcome to



eFinancePlus

User ID

Password

Sign In



https://efinance20.efp.k12.ar.us/Dashboard20.11/

eFinancePlus

Search, Notifications, Star, Help, HO

Dashboards

Your District

My Dashboard

Reports

No Reports to display

View All Reports

Add a New Panel

My Favorites Panel

No favorite group selected. Select a favorite group from the settings menu.

Fund Accounting

Purchasing

Human Resources

Budget Preparation

Personnel Budgeting

e-Forms & Tools

https://efinance20.efp.k12.ar.us/Dashboard20.11/

eFinancePlus

Search, Notifications, Star, Help, HO

e-Forms & Tools

All

Tools

Cognos Reporting

Notification Subscriptions

User Preferences

View Files

My Favorites Panel

No favorite group selected. Select a favorite group from the settings menu.

View All Reports



eFinancePlus+ Your District Name

Windows Security

Sign in to access this site

Authorization required by <https://adecognos.arkansas.gov>

User name

Password

Domain: ADE

OK Cancel

You will need your login information for COGNOS.



You will need your login information for COGNOS.

Sign in
https://adecognos.arkansas.gov

Username

Password

Sign in Cancel

OR

eFinancePlus+ Your District Name

Windows Security

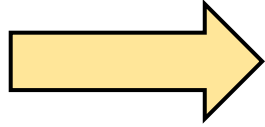
Sign in to access this site
Authorization required by https://adecognos.arkansas.gov

User name

Password

Domain: ADE

OK Cancel



Click on the 3 bars to open the side panel menu.

IBM Cognos Analytics - eFinancePLUS

Search content

IBM Cognos Analytics for eFinance Reporting

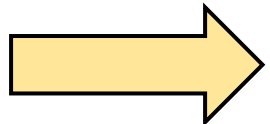
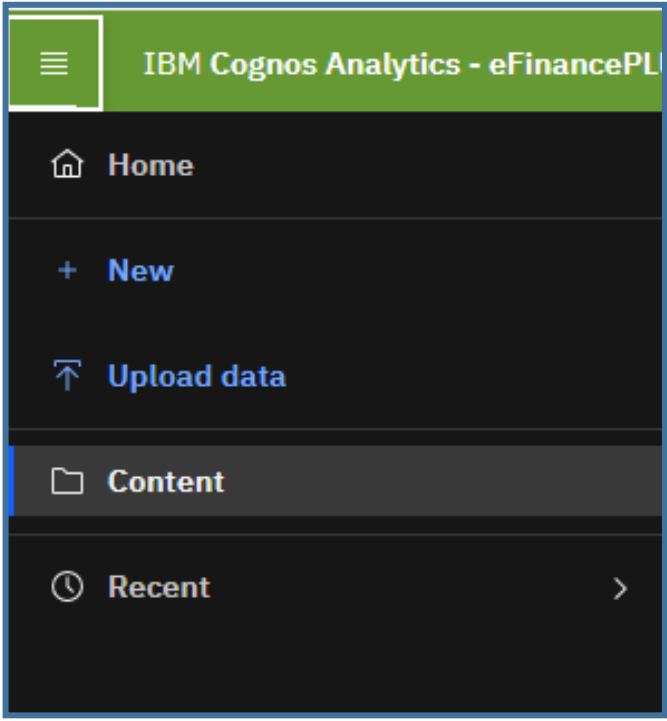
Hello. Welcome to Cognos Analytics with Watson.

Cognos Analytics with Watson empowers users with AI-driven self-service analytics. See how automated data preparation, data discovery and visualizations can drive more confident decisions.

Watch video

^ Quick launch

- Upload data**
Upload or drag and drop spreadsheets, csv files, and other data sources.
- Prepare data**
Use data modules to clean and connect data from multiple resources.
- Report**
Create and distribute customizable reports for personalized consumption.



Click on the box that says, "Content"



IBM Cognos Analytics - eFinancePLUS | Content

Content

My content | **Team content**

Select the tab that says, "Team Content"



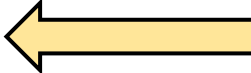

<input type="checkbox"/>	Name
<input type="checkbox"/>	ADE Data Warehouse Educational Performance Management System - This contains reporting specific to warehouse data
<input type="checkbox"/>	Financial Management System
<input type="checkbox"/>	Packages



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Content

My content | **Team content**

<input type="checkbox"/>	Name
<input type="checkbox"/>	 ADE Data Warehouse Educational Performance Management System - This contains reporting specific to warehouse data
<input type="checkbox"/>	 Financial Management System 
<input type="checkbox"/>	 Packages



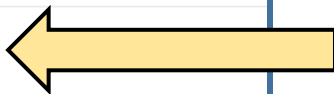
IBM Cognos Analytics - eFinancePLUS | Content

Financial Management System

My content | **Team content**

[Team content](#) / Financial Management System

<input type="checkbox"/>	Name
<input type="checkbox"/>	Shared Data File Reports
<input type="checkbox"/>	District Repository
<input type="checkbox"/>	District Shared
<input type="checkbox"/>	Fixed Assets Information
<input type="checkbox"/>	Fund Accounting Manager
<input type="checkbox"/>	Payroll
<input type="checkbox"/>	Personnel
<input type="checkbox"/>	Personnel Budgeting





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Fund Accounting Manager

My content | **Team content**

[Team content](#) / [Financial Management System](#) / Fund Accounting Manager

<input type="checkbox"/>	Name
<input type="checkbox"/>	1. A. Reports for School District Website Requirements
<input type="checkbox"/>	1. Salary-Benefit EXP for District WebPage
<input type="checkbox"/>	2. Federal Program Reports for Budgets and Budget Adjustments
<input type="checkbox"/>	Accounts Payable
<input type="checkbox"/>	ADE Grants
<input type="checkbox"/>	ADE Special Education Department-Report Author Sp Ed Dept
<input type="checkbox"/>	Annual Financial Reports - Expenditures
<input type="checkbox"/>	Athletic Exp Reports





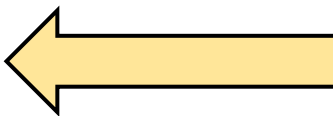
IBM Cognos Analytics - eFinancePLUS | Content

Folder ADE Special Education Department-Re

My content | **Team content**

[Team content](#) / [Financial Management System](#) / [Fund Accounting Manager](#) / A

<input type="checkbox"/>	Name
<input type="checkbox"/>	Folder Special Education Budget and AFR

A yellow arrow with a black outline points from the right towards the folder "Special Education Budget and AFR".




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ADE Special Education Department-Report Author Sp Ed Dept

My content | **Team content**

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<input type="checkbox"/>	Name
<input type="checkbox"/>	Special Education Budget and AFR



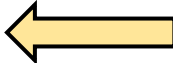


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Special Education Budget and AFR

My content | **Team content**

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<input type="checkbox"/>	Name
<input type="checkbox"/>	Special Reports Special Reports analyzing Budget and expenditure data 
<input type="checkbox"/>	SPED - Annual Financial Reports (AFR) This folder contain all the reports that refer to the AFR for Special Education Funds.
<input type="checkbox"/>	SPED - Budget Reports This folder contain all the reports that refer to the Budget Reports for Special Education Funds.

The next couple of steps will lead you to the Budget-Expenditure Report.









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Special Reports

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<input type="checkbox"/>	Name
<input type="checkbox"/>	 Excess Cost Report
<input type="checkbox"/>	 LEAs OT, PT, Speech and Medicaid Match
<input type="checkbox"/>	 SPED AFR Totals
<input type="checkbox"/>	 SPED Budget and Expenditures Comparison Report
<input type="checkbox"/>	 SPED Budget and Expenditures Comparison Report II
<input type="checkbox"/>	 SPED Budget Totals





IBM Cognos Analytics - eFinancePLUS | SPED Budget and Ex ... Report II

HTML

Budget & Expenditures Comparison

ENTER:

Fiscal Year

Report

Period

PDF

1 of 2

Automatic Zoom

Special Education Budget and Expenditure Comparison Report

TitleVIB
Fiscal Year: 2024
Year-to-Date

Function	Account Code	Budgeted Amount	Fiscal Year Expense Amount	Remaining Amount	* Percentage Remaining
1220 - RESOURCE ROOM	01. Employee Salaries - Certified(61110)	\$137,556.44	\$137,556.44	\$0.00	0%
	02. Employee Salaries - Classified(61120)	\$29,624.43	\$29,624.43	\$0.00	0%
	03. Employee Benefit(62000)	\$43,146.15	\$43,146.14	\$0.01	0%
	06. Other Services(65000)	\$9.35	\$9.35	\$0.00	0%
	07. Material & Supplies(66000)	\$4,266.79	\$4,266.79	\$0.00	0%
1220 - RESOURCE ROOM - Summary		\$214,603.16	\$214,603.15	\$0.01	0%

You select for each of these then hit "Finish"

When printing this report please select this button and choose "PDF" so the whole report will print.



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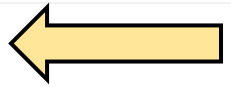
Special Education Budget and AFR

My content | **Team content**

Team content / Financial Management System / Fund Accounting Manager / ADE Special Education Department-Report Author Sp Ed Dept

<input type="checkbox"/>	Name
<input type="checkbox"/>	Special Reports Special Reports analyzing Budget and expenditure data
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<input type="checkbox"/>	SPED - Budget Reports This folder contain all the reports that refer to the Budget Reports for Special Education Funds.

This will lead you to the Annual financial Report (AFR).



This report gives you the exact amount spent to date.

When running this report for State/Local it compares actual expenditures from previous year to current year and gives the MOE Status.



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Special Education Budget and AFR

My content | **Team content**

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<input type="checkbox"/>	Name
<input type="checkbox"/>	Special Reports Special Reports analyzing Budget and expenditure data
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<input type="checkbox"/>	SPED - Budget Reports This folder contain all the reports that refer to the Budget Reports for Special Education Funds.



This will lead you to the Budget Reports.

This report reflects the most current amount budgeted.

When running this report for State/Local it compares actual expenditures from previous year to current year budgeted amount and gives the MOE Status.











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SPED - Budget Reports

My content | **Team content**

Team content / Financial Management System / Fund Accounting M

<input type="checkbox"/>	Name
<input type="checkbox"/>	 SPED - LEA Supervisor/ESY/Catastrophic Budget_New
<input type="checkbox"/>	 SPED - Medicaid Budget
<input type="checkbox"/>	 SPED - Medicaid for PreSchool Budget
<input type="checkbox"/>	 SPED - Performance Grant Budget
<input type="checkbox"/>	 SPED - School Based Mental Health Budget
<input type="checkbox"/>	 SPED - State and Local Budget-NEW
<input type="checkbox"/>	 SPED - State and Local MOE Setaside Budget
<input type="checkbox"/>	 SPED - State Improvement Grant Budget



This is the SPED – State and Local Budget – New report. When running this report for State/Local it shows actual expenditures from previous year to current year budgeted amount and gives the MOE Status.



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SPED - Budget Reports

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<input type="checkbox"/>	Name
<input type="checkbox"/>	Archives
<input type="checkbox"/>	SPED - TITLE VI - B Federal Expenditures from the Title VI - B grant
<input type="checkbox"/>	SPED - Area Services Grants Budget
<input type="checkbox"/>	SPED - ARMAC Budget
<input type="checkbox"/>	SPED - ARP IDEA 611 Funds Budget
<input type="checkbox"/>	SPED - ARP IDEA 619 Funds Budget



This folder will lead you to all reports related to Title VI-B. This includes Title VI-B, PSPS, and CCEIS. There will be a Title VI-B folder under budget reports and a Title VI-B folder under AFR reports.



These CCEIS/CEIS & PSPS AFR reports are part of Title VI-B (IDEA). They reflect the assigned function and program codes.

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SPED - TITLE VI - B

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<input type="checkbox"/>	Name
<input type="checkbox"/>	Excess Cost
<input type="checkbox"/>	IDEA - ARRA
<input type="checkbox"/>	SPED - CEIS Annual Financial
<input type="checkbox"/>	SPED - Private School Proportionate Share Annual Financial
<input type="checkbox"/>	SPED - Title VI-B Annual Financial

These CCEIS/CEIS & PSPS Budget reports are part of Title VI-B (IDEA). They reflect the assigned function and program codes.

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SPED - TITLE VI - B

My content | **Team content**

Team content / Financial Management System / Fund Accounting Manager / ADE Special Educat

<input type="checkbox"/>	Name
<input type="checkbox"/>	IDEA - ARRA
<input type="checkbox"/>	SPED - CEIS Budget
<input type="checkbox"/>	SPED - Private School Proportionate Share Budget
<input type="checkbox"/>	SPED - Title VI-B Budget